

## **Minutes of the Executive Committee Meeting**

**Held on 2 May 2018 at the 5th Dartford Scout Hall**

### **Present:**

Neil Young (Chair)	Kay O'Brien	
Paul Boreham	John McLoughlin	
Lyn Medcalf	Feroz Gandhi	
Lesley Bauckham	Maggie Lilleycrop	
Gary Missions	Jim Lilleycrop	
Lynn Missions	Karen Hannah	
Wendy Hurd	Dave Monteith	
Del Hurd	Darren	Enever
Jason O'Brien		

### **1 Apologies for absence**

Apologies for absence were received from John Chuter, Pauline Butler, Phil Hannah, Paul Jarrett and Tim Roscoe.

### **2 Minutes from the previous meeting**

The minutes of the Executive Committee meeting held on 20 February 2018 were approved.

### **3 Outstanding action points**

- Bev to confirm £100,000 transfer from New Hall Fund to N&SI account.
- John to confirm that N&SI now recognises appropriate signatories and that the account is fully operational.

### **4 GSL update on sections status and leadership**

Paul mentioned that a leaders/all hands' meeting has not taken place recently due to time constraints.

It was noted that the limited numbers of settled leaders and assistant leaders is an ongoing problem.

#### **4.1 Edwards Colony**

- Edwards Colony is staying open for the time being - Abi is running a very good section and may possibly no longer be leaving. Two Explorers are helping to run

the section, but another adult leader is needed (Abi has someone in mind). Lyn is going to speak to Abi this week about her plans. Paul offered to send Lyn the template email asking for parent helpers, in case needed.

#### **4.2 Philpott Colony**

- 16 members
- 3 moving onto Cubs next week, and a few new ones coming in
- No changes to leadership

#### **4.3 Peacock Colony**

- 9 members (all of whom turn up regularly)
- Indie and Jane helping but do not wish to run the section themselves

#### **4.4 Phillips Pack**

- Nice little group
- 11 members
- Shea, James and Megan helping out
- 2 Silver Awards in July (it was noted that the Silver Award is much harder now)
- Working towards the Kent County Council Skills4Life badge (12 different elements)

#### **4.5 Leigh Pack**

- Good little group, quite young
- 18 members
- Doing a lot of investing and waiting for more to come up from Beavers
- No changes to leadership
- Working on First Aid (stages 1 and 2), Fitness Challenge and Fire Safety. Recently had an Easter egg hunt

#### **4.6 Collins Pack**

- A growing, thriving Cub pack
- 20 members
- Plenty of helpers (with two parents, Jason and David, interested in becoming assistant leaders) – just need someone “at the helm”
- Most people on OSM
- Regular meetings held outside of section nights
- Lyn sorting out programme currently

#### **4.7 Burne Troop**

- No report given as Tim was unable to attend.

#### **4.8 Earley Troop**

- 12 members
- Paul running currently with help from parents, but ideally need a new section leader
- Programme planning meeting held last week
- Need to look at badge work
- Majority on OSM

#### **4.9 Johnston Explorers**

- 19 members
- Most Explorers helping other sections and working towards their Duke of Edinburgh Award
- Sean no longer able to help due to work commitments, so no assistant leader currently

#### **4.10 Air Camp**

- Old Hay Airfield (near Paddock Wood), 8-10 June
- 19 Scouts and 7 leaders
- More leaders needed (for target shooting and archery) – please let Paul know if you are interested

#### **4.11 Summer Camp**

- Linnet Clough Scout Campsite (Peak District), 28 July – 4 August
- Costed on 40 people attending (currently got 37)
- Activities to include trip to Alton Towers, trout fishing, overnight expedition in the Peak District National Park
- 3 mini-buses booked (from Bexley Accessible Transport Scheme – “BATS” – and Stone Scouts) and MiDAS training taken place

#### **4.12 Target Shooting**

- Gary has purchased pellets, targets and spare parts (as agreed at the last Executive Committee meeting).
- Gary will give the rifles “a good service” before Air Camp.

#### **4.13 Archery**

- Nothing to report

#### **4.14 Climbing**

- Climbing “disappointing” – only 4-5 leaders are currently able to help run sessions.

- A 3-4 week training course, aimed at Explorers, had been proposed for after Easter, but most Explorers are revising for exams currently, so this has been deferred until the autumn.

## **5 AGM and finance review**

- Neil was delighted to report that all section books had been handed in on time.
- Neil has asked each section leader to nominate one of their parents who potentially may be interested in joining the Executive Committee (Neil will then contact those parents personally).
- Section leaders were asked to submit their activity reports to Lesley as soon as possible.

### *AGM ACTIVITIES*

- Target shooting and archery competitions.
- Climbing and abseiling a possibility, if sufficient leaders. Maybe a challenge, e.g. climbing the equivalent of Ben Nevis in 24 hours.
- Aerial runway a possibility, if sufficient volunteers.
- World Scout Jamboree fundraising stall.
- Cakes stall
- Paul to speak to Keith about whether he can run the burger stall this year
- A group social will take place afterwards as usual, but maybe with pizzas being delivered rather than a buffet

## **6 New Hall**

- The architect is keen to start work now planning permission has been granted.
- A builder has not yet been appointed (Neil is meeting someone Maggie and Jim referred to him who is involved in modular builds).
- There is currently £159,000 available to spend on the project (£129,000 in the New Hall Fund and £30,000 other, non-ringfenced reserves). The £40,000 of pledges from Bernard Sunley and Garfield Weston which took the funds to nearer £200,000 may need to be reapplied for when we come to build.

## **7 Fundraising**

- Lyn resubmitted the Veolia Trust application and it went straight through to Stage 2. Veolia continue to be very supportive and hopefully, when our application is next considered in September, we will be successful given we now have planning permission and the architect's plans in place.
- Lyn is currently working on a Sport England Community Asset Fund application.
- Lyn is planning to request a grant from Garfield Weston Foundation who have been very supportive of 5<sup>th</sup> Dartford in the past.

- Lyn is planning to contact those organisations whose pledges are due to expire shortly (e.g. Bernard Sunley Charitable Foundation) to request extensions - given we now have planning permission in place this hopefully will not be an issue.

## 8 AOB

- Neil has circulated a draft nut allergy policy and would welcome questions/feedback from Executive Committee members.



Nut Allergy  
PROPOSED POLICY FC

- Neil mentioned that the Scout Association has produced an excellent GDPR (data privacy) toolkit which he is currently working through (the new legislation comes into force on 25 May).
- Del mentioned that the Dartford Scouting Centenary badges have arrived from District. They are in the badges box if any section leaders need them.
- It was noted that Sean most likely had Gary's parachord kit at home. Gary said he would get in touch with Sean and check.
- Paul is looking into first aid, safety and safeguarding training to ensure that all leaders remain compliant.
- Wendy and Maggie have received awards of merit – and Lesley and Jim commendations – from the County Commissioner of the Kent County Scout Council.
- Paul reminded everyone to contact either him or Paul Jarrett for assistance with DBS renewals.



5th Dartford Scouts  
DBS Check.msg

## 9 Next Executive Committee meeting

The next Executive Committee meeting will be the AGM on Saturday 16 June.

## **Appendix 1 Diary dates**

Next Executive Committee meeting/AGM - Saturday 16 June

Air Camp, Old Hay Airfield (near Paddock Wood) – 8 to 10 June

Summer Camp, Linnet Clough Scout Campsite (Peak District) - 28 July to 4 August

## **Appendix 2**

### **Actions mentioned/agreed at the meeting**

**Bev** to confirm £100,000 transfer from New Hall Fund to N&SI account.

**Executive Committee members** to contact either Paul Boreham or Paul Jarrett for assistance with DBS renewals.

**Executive Committee members** to review the draft nut allergy policy and let Neil have any questions/feedback.

**John** to confirm that N&SI now recognises appropriate signatories and that the account is fully operational.

**Leaders** to let Paul know if they are interested in helping to provide target shooting and/or archery at Air Camp.

**Leaders** to nominate one of their parents who potentially may be interested in joining the Executive Committee

**Lyn** to speak to Abi about her plans.

**Neil** to contact nominated parents who may potentially be interested in joining the Executive Committee.

**Paul** to send Lyn the template email asking for parent helpers.

**Paul** to speak to Keith about whether he can run the burger stall at this year's AGM.

**Section leaders** were asked to submit their activity reports to Lesley as soon as possible.